Ms. Latta’s Classroom Expectations and Policies 2017-2018

**Classroom Rules:**

1. Be respectful of people’s feelings, people’s belongings, equipment, and furnishings.
2. Be a good listener to both the teacher and fellow students.
3. Follow directions the first time they are given.
4. Use appropriate language.
5. Be prepared for class with writing utensils, folders, workbooks, textbook, notecards, and homework.

**Consequences:**

1. Verbal warning
2. Written warning (Check)
3. Email home
4. Office/guidance referral.

**Rewards:**

If a student is able to make it a week without receiving a check, then he or she will earn $1 in “Latta Bucks”. When a student earns $5, he or she may buy challenge points or a NO Homework Night. Challenge points are extra credit. Two points can be added to a test or a quiz. A NO Homework Night can be used for one subject, one night, and one individual assignment. They can be used as an *extension only* on long-term assignments, lab reports, or projects.

**What should I bring to class?**

|  |  |
| --- | --- |
| Science Class | Math Class |
| * Textbook (depending on unit)
* Folder
* Notebook
* Index cards with box
 | * Textbook
* Workbook
* Folder
* Notebook
 |

**Grading Policy**

* There will be two categories for grading.
	+ Major grades will be worth 75% of their grade and include tests, quizzes, lab reports, projects, current events, etc.
	+ Minor grades will be work 25% of their grade and include homework, participation, group evaluations, organization, etc.
* Detailed rubrics will be handed out for all assignments.
* See handbook for information about report cards and grading policies.
* All papers should have the proper heading that includes: student’s name, date, class, and assignment.
* Students are expected to keep folders neat and organized. In science, students are expected to number each assignment given and place them in order by number. Folders will be checked at least once a trimester. A rubric will be handed out at the beginning of the year.
* No extra credit assignments are given at the end of the term or on tests. Weekly challenge assignments will be assigned on Monday and collected the following Monday. These assignments will be worth two points of extra credit added to a test or a quiz.
* Test, quizzes, formal lab reports, and projects below a 70% need to be signed by a parent.
* Students are allowed to redo 3 assignments (tests, quizzes, formal lab reports, projects, etc.) a trimester for full credit, however individual student needs will be taken into account.
* Homework Policy
	+ Math homework:
		- Should take around 10-15 minutes. Please let me know if it is consistently taking more than 15 to complete the assigned work.
	+ Science homework
		- Every night students should study their index cards which will contain vocabulary terms and other important material (about 5 minutes).
		- During the first and third trimester, students will complete 5 current events on various topics and can be turned in at any point during the trimester. Rubrics will be handed out at the beginning of the school year.
		- During the second trimester, students will complete a non-fiction book report.
		- Other smaller assignments may be assigned periodically such as completing a lab report as needed.
* Grading of Homework Assignments
	+ 5: Work is done completely, neatly, and all work is shown.
	+ 4: Work is done completely, but it is messy or all work is not shown.
	+ 3: One day late or 25% of the work has not been done.
	+ 2: Two days late or 50% of the work has not been done.
	+ 1: Three days late or 75% of the work has not been done.
	+ 0: Not turned in at all.

**Extra Help:**

I will be available for extra help before school or afterschool as needed. Please email me to set up a time at least 24 hours in advance.

**Resources for Math:**

* Math Dictionary for Kids by Theresa Fitzgerald or Scholastic
* Math at Home by Great Source

Please fill out and return to school.

Please complete the survey below regarding technology at home. Then sign at the bottom and return it to school with your child as confirmation that you have read the classroom expectations and policies.

Technology Survey

1. There is internet access at home to look up information or check their school email. YES NO
2. There is a device that your child may use to type a paper. YES NO
3. Your child is able to print from home. YES NO

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_